QREATIVE EVENTS
BY QUIANA J

PRIVACY POLICY



Effective Date: *[Insert Date]*

At Qreative Events by Quiana J, LLC, your privacy matters. We are committed to protecting your personal information while delivering an elevated, seamless client experience. This Privacy Policy explains how we collect, use, protect, and share your information when you interact with our website, services, rentals, consultations, or event experiences.

1 INFORMATION WE COLLECT

Personal Information:
- Full Name
- Email Address
- Phone Number
- Billing Address
- Event Details (date, location, guest count, preferences)
- Payment Information (processed securely through third-party payment providers)

Website Usage Information:
- IP Address • Browser Type • Device Information
- Pages Visited • Inquiry Form Activity
- Cookies and analytics data

2 HOW WE USE YOUR INFORMATION

Your information is used to provide a high-level planning and production experience, including:

- Respond to inquiries
- Schedule consultations
- Process bookings and payments
- Coordinate event logistics
- Deliver rental services
- Improve website performance
- Send updates, promotions, or event-related communication
- Personalize your client experience

3 HOW WE PROTECT YOUR INFORMATION

Qreative Events takes your privacy seriously. We implement appropriate security measures to protect your data, including:

- Secure payment processing
- Encrypted website protection
- Limited access to client information
- Trusted third-party software platforms

While no system is 100% secure, we strive to use industry-standard safeguards.

4 SHARING OF INFORMATION

We do not sell, trade, or rent your personal information.

We may share your information only when necessary with trusted third parties such as:

- Payment processors
- Venue partners
- Rental partners
- Vendors essential to your event execution
- Legal authorities when required by law

5 COOKIES & WEBSITE TRACKING

Our website may use cookies to:
- Improve website functionality
- Analyze traffic
- Enhance user experience
- Retarget relevant promotions

You may disable cookies through your browser settings.

6 EMAIL & MARKETING COMMUNICATION

By submitting your information, you may receive:
- Event updates
- Promotional offers
- Rental announcements
- Brand news

You may unsubscribe at any time.

7 CLIENT PHOTOS & EVENT CONTENT

Qreative Events may capture and share event photos/videos for:
- Portfolio use
- Social media
- Marketing purposes

If you prefer your event remain private, written notice must be provided prior to your event date.

8 YOUR RIGHTS

You have the right to:
- Request access to your information
- Correct inaccurate information
- Request deletion where legally permitted
- Opt out of marketing communications

9 THIRD-PARTY LINKS

Our website may contain links to external sites. We are not responsible for the privacy practices of those third-party websites.

10 POLICY UPDATES

Qreative Events reservice the right to update this Privacy Policy as our services evolve. Updates will be posted on this page with a revised effective date.

CONTACT US

info@qreativeevents.com
(314) 841-9977
www.qreativeevents.com

OUR PROMISE

At Qreative Events, excellence extends beyond the event itself—it includes how we protect, respect, and value every client relationship.

Qreative Events by Quiana J

WE DON'T JUST PLAN EVENTS. WE PRODUCE EXCELLENCE.

QREATIVE EVENTS
BY QUIANA J

SERVICE AGREEMENT



Effective Date: *[Insert Date]*

At Qreative Events by Quiana J, LLC, we are committed to producing exceptional event experiences with creativity, precision, and excellence. This Service Agreement outlines the terms, responsibilities, and expectations between Qreative Events by Quiana J, LLC ("Qreative Events") and the Client ("Client") for planning, design, coordination, rentals, and event production services.

1 SERVICES PROVIDED

Qreative Events may provide services including, but not limited to:

- Full-Service Event Planning
- Event Coordination
- Design & Styling
- Wedding & Destination Wedding Production
- Corporate Event Production
- Intimate Brunches & Social Gatherings
- Floral Design
- Vendor Coordination
- Pipe & Drape
- Rental Equipment (backdrops, lighting, linens, décor, furniture, etc.)
- Virtual Consultations

Services will be customized based on the Client's selected package and written proposal.

2 BOOKING & RETAINER

To secure your event date, the following is required:

- Signed Service Agreement
- Non-refundable retainer/deposit of [Insert % or Amount]
- Completed event questionnaire or consultation form

IMPORTANT:
Dates are not reserved until all required booking items are received.

3 PAYMENT TERMS

PAYMENT STRUCTURE:

- Retainer due at booking
- Remaining balance due by [Insert timeline, e.g., 14 days before event]
- Payment plans may be offered at Qreative Events' discretion

ACCEPTED PAYMENT METHODS:

- Credit/Debit
- Bank Transfer
- Approved digital payment platforms

LATE PAYMENTS:
Late or missed payments may result in service suspension, cancellation, or additional fees.

4 CANCELLATION & REFUND POLICY

CLIENT CANCELLATION:

- Retainers are non-refundable
- Payments made toward custom items, rentals, or vendor purchases may be non-refundable
- Cancellations made within *[Insert timeframe]* may be subject to additional fees

QREATIVE EVENTS CANCELLATION:
In the rare event Qreative Events must cancel due to unforeseen circumstances, all reasonable efforts will be made to provide alternatives or refunds where applicable.

5 EVENT CHANGES & CLIENT RESPONSIBILITY

Clients are responsible for:

- Providing accurate event details
- Timely communication
- Final guest counts
- Venue access
- Vendor approvals when necessary

CHANGES:
Major changes after approval may result in additional fees.

6 RENTAL EQUIPMENT TERMS

Clients renting décor or equipment agree to:

- Return rentals in original condition
- Cover damages, theft, or missing items
- Follow agreed rental timelines

DAMAGE FEES:
Replacement or repair costs will be charged for damaged or unreturned items.

7 CREATIVE CONTROL

Qreative Events will execute approved designs with excellence; however:

- Availability of décor, florals, or rentals may vary
- Comparable substitutions may be made when necessary
- Final styling decisions remain within professional creative standards unless otherwise stated

8 LIABILITY

Qreative Events is not liable for:

- Venue issues
- Weather disruptions
- Third-party vendor failures
- Guest misconduct
- Delays outside of our control
- Acts of God or emergencies

9 PHOTOGRAPHY & MARKETING

Qreative Events reserves the right to photograph and share completed event work for:

- Portfolio
- Social Media
- Marketing
- Website use

Clients requesting privacy must submit written notice before event execution.

10 FORCE MAJEURE

Qreative Events shall not be held responsible for delays or inability to perform due to:

- Natural disasters
- Government restrictions
- Illness
- Venue closures
- Emergencies beyond reasonable control

11 AGREEMENT ACCEPTANCE

By submitting payment and signing your contract, the Client acknowledges:

✓ Understanding of services | ✓ Acceptance of terms | ✓ Financial responsibility | ✓ Cooperation with event timelines and policies

CONTACT INFORMATION

info@qreativeevents.com
(314) 841-9977
www.greativeevents.com

FORE PROMISE

At Qreative Events, we don't just plan events—we produce excellence through intentional design, seamless coordination, and unforgettable experiences.

Qreative Events by Quiana J

WE DON'T JUST PLAN EVENTS. WE PRODUCE EXCELLENCE.